

**MN Fundraising Initiative (MNFI)**  
**Monday, March 11, 2024, Board Meeting**  
**Andover Community Center**

Member	Role		Member	Role	
Martin Cross	CEO, Board Member	X	Kelly McElderry	Board Member	X
Jessica Musta	COO, Board Member	X	Angie Keay	Board Member	X
Stacy Schelkoph	President, Board Member	X	Jana Kachmarek	Board Member	X
Monica Fisher	Vice President, Board Member	X	Forrest Pryde	Board Member	X
Patti Cross	Treasurer, Board Member		Kevin Schmitt	Board Member	
Chris Johnson	Secretary, Board Member	X			

1. Call to Order 6:07 PM
2. Board Training with Doug Hiatt
3. CEO/President Update
  - a. Target Field lead training March 21<sup>st</sup>, 23<sup>rd</sup> or 25<sup>th</sup> from 5:30 to 7:30. Stand set up March 25<sup>th</sup> thru 30<sup>th</sup> from 10am to 8 pm we pick what time we would like. Stands will be the same as last year. Potentially add additional stand but won't know for a couple weeks. We will be staffing Curds and Cakes again. Contract the same but bonus paid per day instead of entire season.
  - b. Allianz concerns. They state that the fridge temps were not completed in both stands. They state that Fry Club ran out of fries and tenders during the game. Both stated not true. Need to add who is responsible for ordering to the gate list going forward. Increase Fry club volunteers by 2 and Panini portable by 1.
  - c. Volunteer complaint about Loge opening day event. Remaining information redacted due to privacy.

- d. Xcel event on 3/16 need manager in stand 112. Possibly open and staff C36? Manager check in time either 4 or 4:30, to be confirmed. Safe serv needs to be completed and volunteers are completing Safe serv.
- e. Williams 3/16 event need to staff and will be increasing minimum donation to the grant pool. Game day decision if we need to staff stand 200.
- f. Allianz field, all volunteers who have completed training have been offered the background check.
- g. Twins stadium, due to attendance in April and May they may not be seating parts of the stadium. More to follow.
- h. US Bank have not heard anything about staffing April 6<sup>th</sup> concert. Not sure yet how many volunteers are needed. Following up with US Bank.
- i. Target Center volunteer numbers are decided by Target Center management and depend on ticket sales. Any conversation about staffing needs should be brought to Jessica and Martin and not to the Venue. Are we staffing Myth games? Still waiting for decision from Target Center management.
- j. Volunteer no longer allowed to volunteer at Target Center or Xcel due to giving away food. Board agreed that Volunteer should still be able to volunteer and manage at all other venues.
- k. Target center employees taking food. We should be adding these items to the gratis sheet.

#### 4. COO Update

- a. Has annual report been completed for 2023. No not yet. Chris and Martin to work on this report.
- b. COO 47 hours for the month of February
- c. Potential Mariucci event on 3/23? Will depend on results of this upcoming weekend.
- d. Continuing to work on the manager page. Recently added notes and directions for Taco stand at Mariucci. Directions for managers very helpful.

#### 5. President Update

- a. Any complaints about grants, please let Stacy know.
- b. Email sent directly to treasurer email has been forwarded to Martin for review.

- c. Prior volunteer wondering when grant will be approved. Most recent 2 grant requests will be approved.
- d. As of today all grants that have been approved and checks have been mailed.

#### 6. Treasurer/Finance Update

- a. No Treasure update at this meeting.

#### 7. Vice President Update

- a. Volunteer complaint about a manager in person to board member at Target Center event. Reminder to bring all volunteer complaints to the board. Board members are the voice for volunteers. Monica to discuss complaint with Martin and Jess.

#### 8. Committee Updates

##### a. Advisory Committee

- i. Social scheduled for Monday, March 18<sup>th</sup> at Park Tavern in St. Louis Park from 6:30 to 8:30. Posted to facebook.

##### b. Training/Retention and Documentation

- i. Manager training for Twins season will be held after first Twins run sometime in April. Chris and Jessica to work on training material.

##### c. Social Media

- i. Volunteers encouraged to send photos of volunteers in stands to Angie or Jana to post to facebook.

##### d. Finance Committee

#### 9. Open Items

- a. Redacted for privacy reasons.
- b. Redacted for privacy reasons.
- c. CEO/COO unavailable emergency plan. Training VP on additional duties to help as needed.
- d. Grants for bartending school/classes will be allowed. MNFI needs to write check directly to the school. If this is not acceptable to the school MNFI will be something from the school stating this is not allowed and supplied to Treasurer. If needed Treasurer will bring specific grant request to the board for approval.

- e. Grants for babble language courses? More to follow once a volunteer requests a grant. Treasurer will bring request to board for approval.
- f. Yahoo email issue? If volunteers are not getting emails to yahoo account, reach out to the board to work out the issues.
- g. Grant for Not-for-Profit school that does not employ teachers, professors. Self-taught school with no accreditation. Grant would be approved with acceptable documentation.
- h. Complaint about waitlist. Volunteer on waitlist not getting called and then an email is sent out asking for volunteers for event. All volunteers on waitlist are called/texted to see if they can volunteer, if they do not answer or respond an email goes out to all volunteers.
- i. Volunteers finding someone to cover their shift. Getting confusing. Make sure to inform Martin/Jess right away if found replacement.

10. Adjourn 8:43 PM

