

MN Fundraising Initiative (MNFI)
Monday, September 14, 2023, Board Minutes
Andover Community Center

Member	Role		Member	Role	
Martin Cross	CEO, Board Member	X	Monica Fisher	Board Member	X
Jessica Musta	Vice President, Board Member	X	Heather Murphy	Board Member	
Patti Cross	Treasurer, Board Member	X	Kelly McElderry	Board Member	
Stacy Schelkoph	Vice-Treasurer, Board Member	X	Angie Keay	Board Member	X
Chris Johnson	Secretary, Board Member	X	Jana Kachmarek	Board Member	X

1. Call to Order 6:08 PM
2. Open Board Meeting – Questions/comments made by Volunteers that attended meeting...
 - a. Social on Sept 19th at Birdie Golf in Woodbury. Will be posted online tomorrow. Venue asking for drink price and head count if possible.
 - b. US Bank text string helpful.
 1. Recommended to text managers at 3rd quarter end. Helpful for alcohol cutoff time when no tv in stand to reference. Can US bank take alcohol off pos at cutoff? Will check.
 2. Limited to 20 people on text string. Have separate text string for portables and stands.
 3. Send reminder text at end of night to take pictures of paperwork and POS. Email photos to info@mnfundraisinginitiative.org
 4. Donations are taking a bit to receive.
 5. Twins donation we have, waiting for paperwork to split out donation
 6. RV show from March donation will be posted
 7. Somerset donations coming

8. UofM event donation will be posted

9. Allianz donation from July will be posted

- c. Grants reviewed and approved within 72 hours of receiving them
- d. US Bank asked for paperwork we are missing, will be re-sent to US Bank
- e. MNFI will notify Manager if US Bank adds a fine due to incomplete paperwork.
- f. US bank portable cleaning sheet. It's a reminder and please sign. Make sure to complete temp logs and inventory paperwork.
- g. Temp sheets complete every hour
- h. Stand 341 at US Bank sign added to cooler that is not MNFI product
- i. Gopher hockey waiting for contract and will post events
- j. Stadium sweet treats – volunteers asked to work more events
- k. 3M golf event confusion on donation. Generally volunteers pay to be at an event like this. For us to be able to volunteer at this event and receive a donation is good.
- l. Event signups – will the board limit the amount of signups per volunteer so there are opportunities for others. Posting of Events will be released 4 weeks prior to event instead of entire schedule all at once.
- m. 7% of active volunteers volunteered at events this past weekend
- n. Are venues charging cancellation fees, Yes all of them.
- o. \$2.00 cancellation fee meant to try and deter volunteers from cancelling. Collected 824 dollars in 4 weeks.
- p. Volunteer stated she has not once been called when on the waitlist. You can cancel off waitlist anytime without paying the \$2.00 fee.
- q. Registration fees would pay for hat and uniform for new volunteers. Decided not to implement at this time
- r. Was asked for break down of fees (hats, uniforms). Do not have individual accounts so do not have a break down.
- s. Rumer – priority signups for senior group members. MNFI does not have priority sign ups.
- t. Will there be notification when events are posted. To be discussed at Board meeting tonight
- u. Target Center – asked for less new volunteers and we are waiting for contract before posting events
- v. Volunteer has conflict with manager training. Not sure she wants to manage. Enjoys portable not sure about a full stand. Ok to let MNFI know if does not want to manage

Open Board meeting closed

3. Motion made and passed to remove current Board member
4. Volunteer no show at Allianz event, other volunteers expressed concern working with said volunteer. Motion made and passed to give Volunteer final warning and ask not to manage.
5. Multiple volunteers asked to leave group for stealing tips and event no shows.
6. Total of 27 no shows in last 4 weeks and does not include this past weekend
7. Grant access request for everyone. Lots of people asking to be a part of the group so they can request a grant. Create a separate page on the front end of the website for everyone to be able to request a grant once per quarter. Need to meet specific criteria to be able to request a grant. Granting new volunteers access to the gate list page
8. Updating email response to event sign ups – include verbiage for volunteers to check gate list for check in times and stand assignments.
9. Discussed paying for 2nd MNFI staff member. Deferred for future discussion.
10. US Bank premium Mystic stand tip out bartender 10%. Make sure manager in this stand is aware.
11. Motion made and passed to reverse previous decision made (last board meeting) to ask volunteer to leave group. Revise and Change to a final warning.
12. Volunteer asked to help and be paid for work with website and possibly automate gate list. Decision made to not pursue at this time.
13. Emails fixed and not coming through. Reminder email now working
14. Switch to drop box for manager emails???
15. Cancel from waitlist on website. Click X on side column. No fee for this cancellation
16. Approached by Renaissance Festival to work event. They offered 7.50 per hour. Decided no at this time.
17. Como new venue. They want us to staff Como Town, Como park and Como café all year. Hours are 9:30 to 4:30 and line worker 10:30 to 5:30. Need 8 people for next event.
18. Us Bank RZ112 – no need for 2 managers at each event
19. CEO/President Update
 - a. Xcel asked us if we want another stand. Agreed to take stand. Stand is withing with premium team in seat service. Shift is 4 hours and requires 8 volunteers. Have separate sign up for in seat service due to amount of walking

- b. Start to push out Xcel events 4 to 5 weeks prior to event date. This will be standard rolling forward. Hoping this helps stop cancellations.
- c. Target center meeting. Chris is head, Kenya is 2nd and Darren is NPO coordinator (Amy asst). Need gate list to them 72 hours prior to event. 4 groups volunteering at Target center. Contract will state stands can be taken away at any time. All stands are changing food options. Do not dismantle or run water through ice cream machine in Stand 106. Confirm with deck if they want it drained. 217 bar being re-done. 213 will now be a marketplace bar. We will find out in October what stands we are getting. Can we limit the number of new volunteers at Target Center? Can we order MNFI blue tshirts and supply those to volunteers for use? Signage being added stating no cash and bottle caps are being removed. Group name signs too. Commission 10% on food and 8% on non-food items. Push out concerts and change to 23 volunteers needed.
- d. Twins playoff games – no new volunteers. Must have worked Twins game this year.

20. Treasurer/Finance Update

- a. Received referral to check out Bridgewater Bank. They donate money to non-profit groups. Bremer Bank also donates money to non-profit groups every year.
- b. Approached by Flagship bank at HBS event
- c. \$1,719,000 income, 288,000 in affinity plus and moving 100,000 to old national, 67,627 requested in grants so far in September, 129,000 in outstanding grant checks
- d. 4 week cd deposits interest income monthly. All other cd's interest deposited at maturity
- e. Grant timing – 14 days is enough time to process.

21. Vice President Update

- a. Manager training next Monday the 18th. Andover location. 20 volunteers signed up. Xcel paperwork will be discussed

22. Adjourn 8:50 PM