

MN Fundraising Initiative (MNFI)
Monday, July 10, 2023, Board Minutes
Andover Community Center

Member	Role		Member	Role	
Martin Cross	CEO, Board Member	X	Monica Fisher	Board Member	X
Jessica Musta	Vice President, Board Member	X	Heather Murphy	Board Member	X
Patti Cross	Treasurer, Board Member	X	Kelly McElderry	Board Member	X
Stacy Schelkoph	Vice-Treasurer, Board Member	X	Angie Keay	Board Member	X
Chris Johnson	Secretary, Board Member	X	Jana Kachmarek	Board Member	X

1. Call to Order 6:13PM
2. CEO/President Update
 - a. Volunteers are continuing to return money to grant pool due to returned funds from payments sent to Colleges.
 - b. Emails being answered within 24 hours and Grants are being reviewed within 72 hours
 - c. US Bank Meeting – wants us to keep all same stands as last year. Will know on 7/27 if we are losing any stands.
 - a. Trying to schedule in person meeting with Jarrod at US Bank
 - b. Volunteers cannot press tip button for customer. Customer must complete screen on their own.
 - d. Xcel contract due in August. Xcel events will post end of August
 - e. Target Center – waiting on contract. NBA schedule due out end of July
 - a. Zach Bryan concert 8/9 expected to be biggest event for Target Center.
 - b. Closing streets around target center and possible need to staff portables outside
 - f. US Bank – Taylor Swift

- a. Incident satisfied
 - b. Had a volunteer sign up and check in for 2 groups. Volunteer no longer with MNFI
 - g. Somerset – first concert overall went well. Donation good
 - a. Volunteers caught drinking and asked not to volunteer with MNFI
 - b. Premium section volunteer caught eating and asked not to volunteer with MNFI
 - c. Check in for next event will be 2:30
 - h. Mission Statement change – submitted to the state. Waiting for approval and will update
 - a. Working on splitting up grant request
 - i. One specific for tuition and one specific for Loans
 - i. Question about grants for pre-school not allowed
 - a. Grants for K to 12 and college only
 - j. Question about grants for hotel Stays and airline flights
 - a. IRS changed rules on 7/1/23 and considers anything more than the day before and day after event a vacation
 - b. Volunteers are telling others that MNFI is paying for their vacation
 - c. Vote to change travel requirements to day before and day after event effective immediately. Those that already have flights booked will be honored. Board member made motion and Board member 2nd. Motion passed.
 - k. If parents are not traveling with kids to events we will need a letter from the Studio owner/ event coordinator/coach stating that the parents need to be there.
 - l. Parade/Spirit day supplies – ok to reimburse
 - m. Grant requests will be closed from 7/14 to 7/31
3. Treasurer/Finance Update
- a. Rotating weekly investments.
 - b. 500,000 in CD's and over 700,000 in operating fund available for grants
 - c. Board member made motion to invest another 100,000 in a new 6 month CD. Board member 2nd. Motion passed.
4. Vice President Update
- a. Jessica to cover phone and email from 7/16 to 7/30
 - b. Ipads purchased and working on getting them set up
 - c. Hats and flashlights to HBS this week
5. Committee Updates

- a. Advisory committee
 - i. Social 7/12 at Serums in Anoka. 6:00
 - ii. Picnic 8/13 Elm Creek from 11 to 5. Adding to calendar for sign up. Board members to go early to help set up
 - iii. Next advisory meeting 7/18
- b. Training/retention and documentation
 - i. First manager training on 7/6 went well. 16 people attended
 - ii. Next scheduled trainings are 8/21 and 9/18 and will focus on HBS, US bank and Target Center
- c. Social Media
 - i. Jana and Angie creating email for Volunteers to submit fun facts
 - ii. Focus on posting more photos of volunteers at events. Photos of food not allowed

6. Venue Updates

- a. Allianz – Volunteers are not allowed to eat food from Fry Club or Pizza stand. Must use meal coupon
- b. Ice Cream machines in Pizza stand take about an hour to clean. Effective 7/1 will increase donation for volunteer that stays late and finishes cleaning
- c. Make sure Managers check on other managers at Stadium. Do not leave any volunteers and/or managers at the stadium alone

7. By-Laws

- a. Add policy about missing more than 3 meetings in a calendar year and notifying
- b. Table for later discussion

8. Open Items

- a. Twins Red Cow stand – separate sign up for Grill. Will not work
 - i. When doing gate list will make effort to have experienced grill person
- b. Target Field – bigger card reader for stand 312. Will check with Venue
- c. US Bank RV Show 3/23 to 3/26 – follow up with us bank
 - i. Donation will be added after 4 months if have not yet received from Venue.
- d. Target Center stand 106 discussion
 - i. Volunteers making comments about being in stand 106 until end of event and other stands close early. Is there additional donation available for volunteers in stand 106?

- ii. When doing gate list will make better effort to rotate volunteers throughout all stands.

9. Adjourn 8:51PM

