

MN Fundraising Initiative (MNFI)
Monday, May 1, 2023, Board Minutes
Andover Community Center

Member	Role		Member	Role	
Martin Cross	CEO, Board Member	X	Monica Fisher	Board Member	X
Jessica Musta	Vice President, Board Member	X	Heather Murphy	Board Member	X
Patti Cross	Treasurer, Board Member	X	Kelly McElderry	Board Member	X
Stacy Schelkoph	Vice-Treasurer, Board Member	X	Chris Johnson	Board Member	X
Beth diGrazia	Secretary, Board Member	X	Jana Kachmarek	Board Member	X
			Angie Keay	Board Member	X

1. Call to Order 6:14
2. CEO/President Update
 - a. Reminder that all board members signed a privacy non-disclosure agreement.
 - b. Martin is working on getting more venues. There are open spots at venues for volunteers that would like to fundraise.
3. Treasurer/Finance update
 - a. Patti passed around MNFI's financial statements. MNFI is in an excellent position financially.
 - b. Stacy Schelkoph will be involved in the grant approval process.
 - c. Grants are currently at 12 days for review and approval.
 - d. In April over \$170,000 grant dollars were awarded. 219 checks written.
4. Committee Updates

- a. Advisory Committee
 - i. Monica Fisher and Cricket Clement are working on the next social event.
 - ii. Discussion regarding MNFI volunteering at Feed My Starving Children.
 - iii. Please reach out to Monica if you'd like more information about the Advisory Committee and their role.
 - b. Training/Retention and Documentation
 - i. Jessica Musta will be reaching out to volunteers who are interested in joining the committee. Currently on the committee is Jessica, Jamie Johnson, Jana Kachmarek, Monica Fisher, and Heather Murphy.
 - ii. A survey was conducted on what part of the city that volunteers would like training held. Poll results was for North of 694 for the first Manager meeting.
 - iii. A training date will be announced soon.
 - c. Social Media
 - i. Currently on the committee is Martin Cross, Beth di Grazia, Angie Keay, Jana Kachmarek, and Chris Johnson. Martin will reach out to the volunteers who have expressed interest in the committee.
 - ii. Beth has been submitting Fun Facts on Facebook. Jana and Angie will be joining her. Watch for more Fun Facts!!!
5. Venue Updates
- i. UofM/Gopher contract discussed. Martin will be signing the contract.
 - 1. New registers are being delivered. They will be the same as Target Center. Going forward hand held POS need to have all transactions including CASH put in.
 - ii. US Bank, Excel, and Target Center contracts are expected this week.
 - iii. A new amended contract will be signed for Allianz Field for premium only. The rest of the 2023 contract will stay the same.
6. Open Items
- a. When grants are denied, a reason is given. Please refer to the FAQ page for what is required when submitting a grant request.

- b. Canterbury Park – volunteers are allowed to choose an item from the stand to eat. When a volunteer works at the restaurant the volunteer can choose one item from the restaurant or one item from the stand. If a volunteer orders more than one item from the restaurant the volunteer will need to pay for the additional food items.
 - c. Reminder that no food can leave the stands and be taken home from all venues.
 - d. 2022 taxes. MNFI has 15 more days to file. Preparation is coming along well.
 - e. If a volunteer submits false documentation with their grant request the volunteer will no longer be able to volunteer for MNFI.
 - f. The reimbursement time frame is 6 months. Legally this timeframe cannot be any longer than six months. The board will revisit the time frame on an annual basis.
 - g. Julie Swedburg benefit update. Volunteers raised over \$3000. This will be matched by MNFI. The family is very appreciative.
 - h. Volunteers are fined by the venue for arriving late to events.
 - i. Stand meeting documents are available for stand managers to reference in their stand meeting. Reach out to Jessica if you can't locate on the MNFI website.
 - j. It is very important that MNFI volunteers be respectful to supervisors and decks at each venue. If a volunteer has concerns, please see your stand manager or reach out to Martin.
 - k. Volunteers can't close stands until informed by their deck/Supervisor.
 - l. A reminder if a volunteer is not in proper uniform, they may be sent home.
 - m. Discussion on closing MNFI to new volunteers. Many events are not full and/or MNFI requests volunteers to fill events. At this time, we will not close MNFI to new volunteers. We will revisit this topic January 2024.
 - n. Events will be added to the MNFI website as they become available. Please check the website frequently. The site didn't crash on the previously announced signups. Most of the feedback received was the frustration of getting onto the site to sign up. Please check the website often for new events.
 - o. Discussion on buying heaters for the portables at Gopher football games.
7. Adjourn 8:58pm